

# Rules for Computer Use

- ❑ Use computer for your educational purpose only.
- ❑ You can take print out of library materials by following the proper procedure. Contact library staff for printout.
- ❑ Do not use the computer to do the following:
  - ❑ Playing Games
  - ❑ Playing Music or Movie
  - ❑ Chatting, instant messaging, accessing social networking sites
- ❑ Do not install or uninstall any program or service in the computer.
- ❑ You are not allowed to use flash drive (pen drive), external drive, memory card, CD or DVD unless if you have prior permission from the library staff.
- ❑ If any device of the computer is not working, do not fix it. Kindly report to the library staff.
- ❑ Food or drink in the library is not allowed.